

**Minutes: TBI Online Admin Meeting: Thurs 31 Aug 2023**  
**Minute Taker: Julie**

**Present: Julian Parn (chair), Peter Moffatt, Anne Thomas, Martin Sherring, Alaine Macdonald, Julie Gibson**

**Apologies: Rose Grant**

<b>Item</b>	<b>Discussion</b>	<b>Action</b>
<b>Minutes from Previous meeting</b>	Approved, with thanks to AT	
<b>Matters arising:</b>	<ul style="list-style-type: none"> <li>* <b>Coop Community Fund</b> - all aware of this, cyclical provision.</li> <li>* <b>Sea the Value</b> - JP attending next meeting in October</li> <li>* <b>Thank you</b> to Julie Shortreed. Letter sent by JP</li> <li>* <b>SSCAN member of the month</b> - not at moment. PM to email back - 'not this time but another month possibly'.</li> </ul>	<p><b>JP</b>  <b>JP</b>  <b>PM</b></p>
<b>Items for Decision:</b>		
<b>Highland Community Waste Partnership</b>	AT attended waste related meeting of relevant stakeholders - HC and local community groups. Aim to change narrative of recycling processes. Future quarterly meetings. AT to put something in newsletter.	<b>AT</b>
<b>Avoch to Munloch</b>	Proposed memorandum approved by trustees. Meeting Mon 4 Sept - AT, Gordon Adams (in lieu of JP) 1 person from Council and landowners invited. Craig Baxter (HC) is leaving so someone else will replace him on board.	<b>AT action ?</b>
<b>AGM</b>	Proposed plans for AGM meeting combined with event agreed. 21 October, mid morning AGM (30 mins). Then swaps of produce, skillshare, lunch followed by composting workshop. See proposed circulated full outline.	<b>??</b>
<b>BI Place Plan</b>	All to read new document (draft presentation for next community communication) Doodle for group meetings with BR and NW - PM/AT/MS confer and complete doodle. JG will attend a public meeting.	<p><b>ALL</b></p> <p><b>PM/AT/MS</b></p> <p><b>JG</b></p>
<b>New trustees</b>	Rose sounding out Repair Café volunteers. Agreed would be appropriate to advertise formally. MS will put together an advert to go out on social media.	<b>MS</b>
<b>New Treasurer/ Convenor</b>	Discuss next meeting. JP has indicated he would be prepared to be treasurer if need be.	
<b>Black Isle Bicycles</b>	AT to bring a proposal to next meeting.	<b>AT</b>
<b>Items for Discussion/Information:</b>		
<b>Treasurer's Report</b>	MS will bring proposals for using some of the underspend on HCWP	<b>MS</b>
<b>Markets Report</b>	Small tables at NK disappeared, need to be replaced. Either by Hall Committee or TBI...if latter could be potentially part of 'Library of Things'	
<b>Newsletter Editor Report</b>	SSCAN network meeting 16 Sept..to be advertised in newsletter. Also Apple Press (advert provided by JG)	<b>AT</b>
<b>Food &amp; Growing</b>	Apple press being organised: private and community event bookings coming in...Duncan coordinating.	

<b>Membership</b>	No new members.	
<b>Links with Forres</b>	Possible TTF repair café 16 Sept...Laura may organise a visit. Forres Friends having an Open Day that day. PM in communication to try and keep channels open.	
<b>SSCAN</b>	See above, newsletter. And under Matters Rising.	
<b>H&amp;I Climate Festival publicity</b>	Dedicated section on the website.	<b>All</b>
<b>Dates of Next Meetings</b>	Before AGM, and after AGM	<b>Need to agree dates</b>
<b>Next minute taker</b>	Rose (alphabetical order)	